

Phillips Board of Education Regular Board Meeting

Monday, February 21, 2022
6:00 p.m. - Board Meeting
Phillips High School Auditorium

PUBLIC NOTICE: The health of District employees, School Board, and the community is our number one priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations. Please consider joining the meeting remotely through the video conference access as provided below:

Join Zoom Meeting

<https://us06web.zoom.us/j/82965111958?pwd=dnRMMnNQOzlaY28wdmg2Y2ZlZW9XZz09>

Meeting ID: 829 6511 1958

Passcode: 735987

One tap mobile

+16465588656,,82965111958#

+13017158592,,82965111958#

Dial by your location

+1 646 558 8656

+1 301 715 8592

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Pg#
I.	Annual Board Yearbook Picture at 5:55 p.m.		
II.	Call to Order (Pledge of Allegiance)	Pesko	
III.	Roll Call of Board Members	Pesko	
IV.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
V.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
VI.	Administrative Reports, Committee Reports, and Conference/ Workshop Reports		
	A. Phillips Elementary School Principal Report	Scholz	
	1. Mid-Year AGR Report		
	B. Phillips Middle/High School Principal Report	Hoogland	
	1. Announcement of Valedictorians for Class of 2022		
	2. Changes to PHS Registration Manual		
	C. Director of Special Education Report	Lemke	4-5
	1. State Assessments Update		
	D. Superintendent Report	Morgan	
	1. Building Project Update		
	2. Timeline for Staffing/Assignments for 4K-12 Facility		
	E. Student Liaison Report	Morrone	
	1. Students of the Month		
	F. Policy Committee Report	Secretary/Chair	6
	1. Second Reading of Policy #881.4 Relations with Home Schooled Children		
	G. Transportation/Facilities Committee Report	Secretary/Chair	
	H. Business Services Committee Report	Secretary/Chair	
	I. CESA Board of Control Meeting Report	Houdek	
VII.	Items for Discussion and Possible Action		
	A. Return to Learn Plan Options	Morgan/Admin	
	B. Monthly Owner Report from Miron Construction	Pesko	
	C. 2022-2023 Staffing Update	Morgan	
	D. Public Relations Position Update	Morgan	
	E. Approval of Dolphin Wave 200 Pool Scrubber for \$7,500.00 from Fund 80	Lehman	
	F. Approval of Business Education Room Furniture for \$12,201.00	Lehman	7-8
	G. Approval of Classroom Blinds for \$8,747.00	Lehman	9-11
	H. Approval of Three-Year Contract with CliftonLarsonAllen Financial Auditors	Lehman	12-13
	I. April Board Meeting Date	Pesko	

VIII.	<p>Consent Items</p> <ul style="list-style-type: none"> A. Approval of Minutes from January 17, 2022 Board Meeting B. Approval of Personnel Report/Retirement Requests C. Approval of Bills 	Pesko	14-16 17 PDF
IX.	Scheduling Future Board Meetings	Pesko	
X.	Adjourn	Pesko	

2022-2023 Phillips High School Registration Handbook Updates:

Add:

FCE – Fashion & Design

This course introduces students to the world of fashion. In Fashion & Design students will explore the importance of clothing, elements of the fashion industry, fashion evolution, elements and principles of design, and the various careers in fashion. This course is for anyone interested in a career in fashion, design or apparel.

ENG – Creative Writing

This class will provide opportunities for students to engage in writing short stories, plays, and poetry. Students will develop the habit of close observation, learn to select words that appeal to the senses, and learn to use vivid details, similes, metaphors, etc. Mechanics of standard punctuation will be reviewed.

BUS – Adv Microsoft Office II

Pre-requisite: Computer Applications

This course builds on the skills learned from previous Microsoft Office courses. Students will learn advanced features in Microsoft Word, Excel, PowerPoint and Access.

Drop:

FCE – Fashion & Textiles

FCE – Adv. Fashion & Textiles

TECH – Software Graphics

TECH – IEMT Academy

ENG – Decades in Literature

BUS – Adv Social Media

Course Description Modifications:

PE – Wisconsin Outdoors

Old: In this physical education course, students will learn about and participate in a wide range of outdoor-based activities that are available to them in Wisconsin. Special emphasis will be placed on activities that offer local opportunities. A sampling of the activities includes kayaking/canoeing, fishing, hunting, hiking, camping, ice fishing, biking, snowshoeing and cross-country skiing. Not all classes will take place outdoors, but most will. At least two different off-site field trips will be scheduled throughout the course. Additional early-morning, after-school and weekend opportunities may be available for students who desire them.

New: In this physical education course, students will learn about and participate in a wide range of outdoor-based activities that are available to them in Wisconsin, with a strong emphasis on hunting & fishing. A sampling of activities includes kayaking/canoeing, fishing, hunting, hiking, camping, ice fishing, biking, snowshoeing and cross-country skiing. Not all

classes will take place outdoors, but most will. Multiple off-site field trips will be scheduled throughout the course. Additional early-morning, after-school and weekend opportunities may be available for students who desire them.

ENG – Social Media

Old: * Will not be a transcribed credit for the 21-22 school year

With the advent of virtual communities and online social networks such as LinkedIn, Twitter, Facebook and YouTube, businesses and individuals are embracing social media platforms at an ever-increasing pace. This course will go through the set-up, monitoring, and measurement of a social media marketing campaign. Additionally, the course will look at the history and development of social media sites, along with exploration of the ethical and potential legal concerns that have arisen over these forms of communication. This course requires active participation of students, which includes a willingness to immerse in social media practices including web forums, blogs, wikis, chat and social networking sites. This course will help individuals understand and navigate the social media phenomenon to gain a competitive edge.

New: This course will go through the set-up, monitoring, and measurement of a social media marketing campaign. This course requires active participation of students, which includes a willingness to immerse in social media practices including web forums and social networking sites. This course will help individuals understand and navigate the social media phenomenon to gain a competitive edge.

- Transcribed Courses are now called Dual Credit Courses
- Removed description of ITV courses (Interactive Television)

RELATIONS WITH HOME SCHOOLED CHILDREN

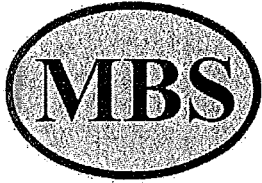
881.4

Believing that it is in the best interest of children and the community, the School District of Phillips supports home schooled children that reside within the District boundaries. Home schooled children are supported within the available resources of the District by the District providing:

1. requested curriculum documents,
2. instructional materials such as textbooks when supplies are available,
3. access to the IMC during school hours when pre-arranged through the building principal, and
4. up to two courses per semester for children in grades 9 K through 12, A home-based student may attend one course in each of two school districts, but may not attend more than two courses in any semester.
5. non-resident private or home school children up to two courses per semester in grades 9-12 in accordance with the District's Public School Open Enrollment policy 425, section II(B).
6. Beginning with the 2015-16 school year, home-based private education (home school) students who reside in the district and meet the state law definition of home-based private education student, may participate on public school teams. See 881.4 Rule for details.

Legal Ref: 118.133, 115.001(3g), 118.15, 118.165; 118.53

Approved: 08/17/98
Revised: 10/19/2015
Revised: 02/21/2022



Marshfield Book & Stationery Inc.

EVERYTHING FOR THE SCHOOL AND OFFICE

EQUIPMENT IS OUR SPECIALTY

To: Phillips School Dist

Date: 2-7-2022

Attn: Molly Lehman

Job: tables, desk, cabinets

BID DUE:

Time:

Page 1 of 2

Scope of Work: Furniture bid

SAFFE FURNITURE MFG.

ROOM 175 DESK AND TABLES

16 EACH CLTCR247229G CENTER LINE TABLES, 24"D X 72"L WITH SILVER 29"H C-LEGS WITH GLIDES
1 BLACK GROMMET PER TABLE, PLASTIC WIRE MANAGEMENT CHANNELS.
COLOR: MONTICELLO MAPLE 7925-38 LAMINATE

1 EACH HTTLEHA7260G HURON L-SHAPED DESK, 30"D X 72"L DESK WITH 24"D X 60" RETURN,
ELECTRIC HEIGHT ADJUSTABLE LEGS 26"-45"H, GLIDES
COLOR: MONTICELLO MAPLE 7925-38 LAMINATE

ROOM 104 BASE CABINETS

2 EACH BSC2D422437 BEECHWOOD BASE CABINETS, 24"D X 42"W X 34"H WORKSURFACE, 3"H
BACKSPLASH, DOUBLE LOCKING DOORS, 1 ADJUSTABLE SHELF
COLOR: MONTICELLO MAPLE 7925-38 CABINET, NEVAMAR VETO PROOF
RK7002T WORKSURFACE TOP.

1 EACH BSC2D362437 BEECHWOOD BASE CABINET, 24"D X 36"W X 34"H WORKSURFACE, 3"H
BACKSPLASH, DOUBLE LOCKING DOORS, 1 ADJUSTABLE SHELF
COLOR: MONTICELLO MAPLE 7925-38 CABINET, NEVAMAR VETO PROOF
RK7002T WORKSURFACE TOP.

SCHOOL TO PROVIDE SINK AND CUTOUT FOR SINK

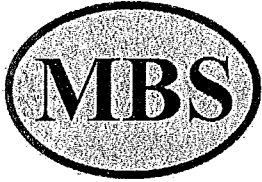
\$11,325.00 delivered to Phillips High School-ALL ABOVE ITEMS
\$500.00 add for OPTIONAL Marshfield Book & Stationery Installation

Molly, I had one mfg. price out the above items and they gave me a one lump sum quote in order
To get a better discount instead of breaking out each model separately.

109800 W McMillan St • Marshfield, WI 54449 • Ph. 715-387-1286 • Fax 715-387-1145 • marshfieldbook.com

SERVICE WHEN YOU NEED IT!

February 2022 - Page 7



Marshfield Book & Stationery Inc.

EVERYTHING FOR THE SCHOOL AND OFFICE

ROOM 175 CHAIRS FOR TABLES

32 EACH 3040SS ARMLESS POLY SWIVEL CHAIRS WITH CHROME BASE \$129.00 EACH
COLOR:BLACK OR NAVY 32 CHAIRS

**\$4,128.00 TOTAL FOR
32 CHAIRS**

\$15,453.00 GRAND TOTAL FOR DESK, TABLES, CABINETS AND CHAIRS

\$500.00 ADD FOR OPTIONAL INSTALLATION

ALL ITEMS SHIP AT NO CHARGE VIA OUR TRUCK

Quote valid for 30 days only per mfg's

Qualifications: STANDARD COLORS ONLY

Molly, I will have locker pricing to you later today as I just received most of the information this morning but I have to review all dimensions, quantities etc.

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition, or a subcontract form otherwise acceptable to Marshfield Book & Stationery Inc.

WISCONSIN STATE SALES AND USE TAXES ARE NOT INCLUDED WHERE APPLICABLE. PURCHASER BY ACCEPTANCE OF THIS QUOTATION AGREES TO FURNISH TAX EXEMPTION CERTIFICATES WHEN REQUESTED ON NON-TAXABLE MATERIALS.

TERMS: Net 30 days.

ACCEPTED:
Company _____
Name _____
Date _____

RESPECTFULLY,

MARSHFIELD BOOK & STATIONERY INC.
By: Keith Wein

109800 W McMillan St • Marshfield, WI 54449 • Ph. 715-387-1286 • Fax 715-387-1145 • marshfieldbook.com

SERVICE WHEN YOU NEED IT!

COMMERCIAL SHADE AND BLIND LLC

N4552 459TH ST MENOMONIE, WI 54751 TBROSTCSB@GMAIL.COM 715-309-4355

2/4/22

Attn: Molly Lehman

Phillips High School

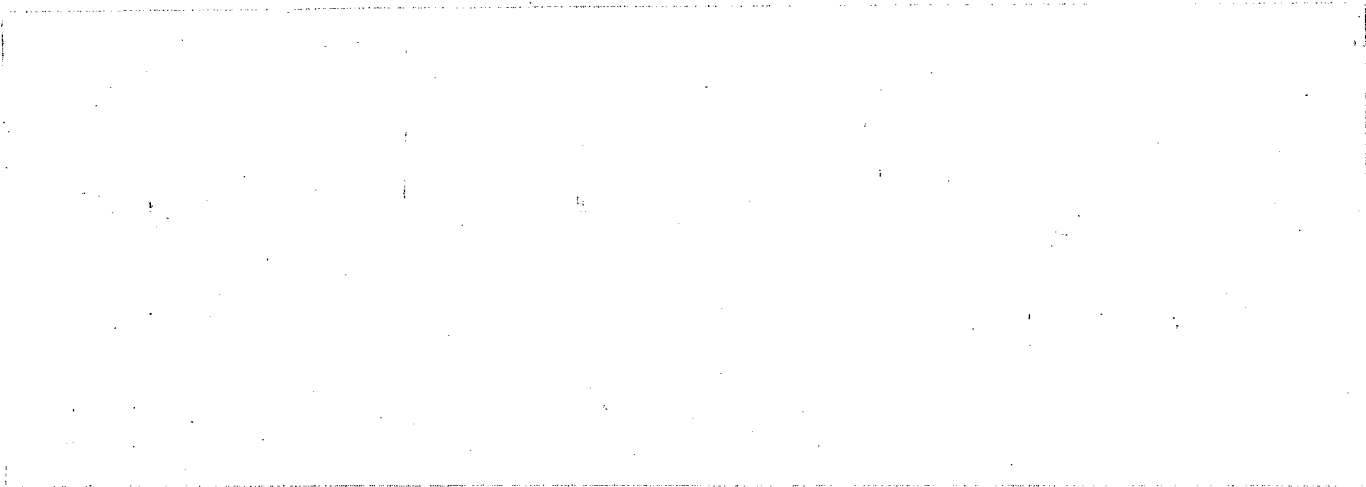
Base Quote A: (Classrooms, Shop, Band Room, 137)

23 each Single Manual Roller Window Shades with Fascia

SWF Contract S Series 3% Shade Cloth

Installation

Bid Price.....\$8,747.00 Sales Tax Not Included



Quote good for 90 days. Please contact Tim Brost with questions. tbrostcsb@gmail.com

Thank You,

Tim Brost

Twisted Branch Design LLC dba The Blind Shop

Estimate

3350 Commodity Lane, Ste. B
 Green Bay, WI 54304
 +1 9203475955
 shae@theblindshopwi.com
 www.theblindshopllc.com

ADDRESS
Miron Construction 1471 McMahon Drive Neenah, WI 54956

SHIP TO
Miron Construction 1471 McMahon Drive Neenah, WI 54956

ESTIMATE #	DATE
2280	02/11/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/11/2022	Springs Window Fashions	Graber Solar Shades True Performance R300 Eggshell/Fog Anodized Fascia Steel Chain BAND ROOM	6	553.32	3,319.92T
02/11/2022	Installation	Measure, Install & Trips Scaffolding/Lifts	6	46.6666667	280.00T

When you are ready to move forward, please call-in (or mail) your non-refundable 60% deposit. Also, please sign, date, and email (or mail) your confirmed estimate to us. When your order arrives, one of our installers, or staff, will contact you to schedule your installation. The purchase balance is invoiced and collected after installation. Please review your estimate thoroughly, as we are unable to make changes once the order has been place. All sales are final. This is only an estimate, subject to change; based on expected and unexpected job site conditions, product delays, shipping delays, acts of God, etc.

SUBTOTAL	3,599.92
TAX	0.00
TOTAL	\$3,599.92

Twisted Branch Design LLC dba The Blind Shop

Estimate

3350 Commodity Lane, Ste. B
 Green Bay, WI 54304
 +1 9203475955
 shae@theblindshopwi.com
 www.theblindshopllc.com

ADDRESS
Miron Construction 1471 McMahon Drive Neenah, WI 54956

SHIP TO
Miron Construction 1471 McMahon Drive Neenah, WI 54956

ESTIMATE #	DATE
2279	02/11/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/11/2022	Springs Window Fashions	Graber Solar Shades True Performance R300 Eggshell/Fog Anodized Fascia Steel Chain CLASSROOMS	15	452.33	6,784.95T
02/11/2022	Installation	Measure, Install & Trips	15	30.00	450.00T

When you are ready to move forward, please call-in (or mail) your non-refundable 60% deposit. Also, please sign, date, and email (or mail) your confirmed estimate to us. When your order arrives, one of our installers, or staff, will contact you to schedule your installation. The purchase balance is invoiced and collected after installation. Please review your estimate thoroughly, as we are unable to make changes once the order has been place. All sales are final. This is only an estimate, subject to change; based on expected and unexpected job site conditions, product delays, shipping delays, acts of God, etc.

SUBTOTAL	7,234.95
TAX	361.75
TOTAL	\$7,596.70



CliftonLarsonAllen LLP
311 Financial Way, Suite 100
Wausau, WI 54401

phone 715-675-2351 fax 715-675-2812
CLAconnect.com

February 7, 2022

Molly Lehman, Business Manager
School District of Phillips
365 Hwy 100, PO Box 70
Phillips, WI 54555

Dear Molly:

Thank you for allowing us the opportunity to again propose on your auditing services. We are excited about this opportunity to continue providing services to your District. Below is a summary of the services and the proposed fees. If you have any questions about our offerings, please do not hesitate to contact me at 920-455-4312 or email at jon.trautman@CLAconnect.com

Firm background

With more than 60 years of quality service and experience, as one of the nation's top 10 accounting firms, CLA exists to create opportunities for our clients, our people, and our communities through industry-focused wealth advisory, outsourcing, audit, tax, and consulting services. We currently have more than 7,400 professionals, including 900+ principals in more than 120 locations across the United States.

Industry focus

The state and local government industry is a dynamic, unique area of accounting, and requires constant attention and monitoring. Our knowledge of your industry is crucial to offering practical strategies. As a firm with more than 60 years of experience, we possess a comprehensive understanding of your challenges and are able to respond promptly and effectively to help meet them. We are leaders in serving a large number of similar organizations. Today we provide professional services to more than 4,150 governmental organizations nearly nationwide. CLA is Wisconsin's largest provider of public school district audit and consulting services. We serve over one-quarter of all public schools in the state of Wisconsin.

Service team

School District of Phillip's CLA team includes principals and staff focused in the state and local government industry. This team is able to provide the full range of services, supported by national resources.

Engagement Team	Role
Jon Trautman, CPA	Engagement and Relationship Principal – Jon will have overall engagement responsibility and maintaining client contact.
Stuart Randall, CPA	Manager –Stuart will be responsible for the day-to-day activities for this engagement, including the supervision of all staff assigned, planning the engagement and developing the audit approach.



Professional fees

Our fees are based on the timely delivery of the services provided, and the experience of personnel assigned to the engagement. Based on past work with you, we propose our fees will not exceed the following for the years ending June 30, 2022, 2023 and 2024 –

Professional Services	2022	2023	2024
Perform an audit of the annual financial statements for the School District of Phillips	\$13,900	\$14,500	\$15,100
Federal Single Audit (if required)	\$5,800	\$6,000	\$6,300
Technology and client support fee (5%)*	In addition to the fees above, a 5% technology and support fee will be charged on each invoice		
Optional Services			
Membership audit (if required)	\$N/A	\$5,800	\$5,900

**Like most firms, we are investing heavily in technology to enhance the client experience, protect our data environment, and deliver quality services. We believe our clients deserve clarity around fees, and we will continue to be transparent with our fee structure.*

These fees include professional fees and expenses.

Our fees do not anticipate unusual or unforeseen circumstances. Before the scope of our work is changed for any unanticipated circumstances or events, we will inform you of the change and related change in fee.

CLA has a very open fee philosophy with our clients and will work with you to establish a mutually acceptable fee arrangement for any future or special project engagements. We reiterate our strong interest in continuing to provide you the quality of service and support that will help you achieve your goals. If at any time you have a question concerning our services or fees, please call it to our attention so that we can discuss it.

Sincerely,

CliftonLarsonAllen LLP



Jon Trautman, CPA
Principal

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MEETING
Monday, January 17, 2022

- I. The Phillips Board of Education regular Board meeting was called to order by President Pesko at 6:00 p.m. in the Phillips High School Auditorium.
- II. Present: Baxter, Fox, Halmstad, Houdek, Krog, Pesko, Rose, Van De Voort, and Student Liaison. Absent: Rose and Willett.
- III. Administration present: Superintendent Morgan, Principals Hoogland and Scholz, Director of Pupil Services Lemke. Others: Staff and community members. The meeting was available via Zoom for online attendance.
- IV. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- V. Public Participation:
 - A. Jake Wyrzykowski and Krista Nieto spoke to the importance of not changing the Staff Ethics Policy.
 - B. Karl Pippenger from Northwoods Players encouraged the Board to partner with them in their fundraising for the auditorium refresh project.
 - C. The Phillips Dance Team shared their 3rd Place banner from a recent UW-Stevens Point competition. Two dancers received WOW awards for their dance efforts.
- VI. Administrative and Committee Reports
 - A. Dave Scholz - Elementary Principal Report
 1. Discussed the struggles of daily staffing with teachers and aides sick. College students on winter break were a big help the first two weeks back in classes.
 2. There is an outreach event scheduled for Thursday.
 3. The number of students out ill is within the average for January.
 4. Logger Leaders are posted weekly on the PES Facebook page. A suggestion was made to include students' last names.
 - B. Colin Hoogland
 1. Middle School wrestling started today.
 2. Middle school teachers are preparing for their move to the high school block.
 3. High school teachers are moving into the new construction. Wireless connectivity delayed the move as well as final exams. All should be moved this week.
 4. The high school office is starting to build the schedule for next year.
 - C. Vicki Lemke - Pupil Services Director Report
 1. Requested assessment data was distributed to Board members. In addition to 2020-2021 data is the trend line for the same group of kids for the past few years. ACT information is included, but no trend lines as the test represents a different group each year.
 2. The team is beginning to work on the required Academic & Career Planning Needs Assessment in cooperation with CESA 12.
 - D. Rick Morgan - Superintendent Report
 1. There has been a slight delay in the transition schedule due to COVID cases in the workforce and materials delay. The high school move should be complete by the end of the week.
 2. Work is in progress at the new elementary office and the special education room and should be done by February.

3. Middle school classrooms will begin moving in February after the high school block remodel work is completed. Remodeling work in the middle block in the current middle school will begin mid-February and will be done by the end of the school year.
- E. Student Liaison Morrone reported on the current sports teams records and achievements. An a capella group called Cat's Pajamas will be here this week to do workshops with music students and an evening performance. The transition to the new construction area is going well.
- F. The policy committee met on January 12 and discussed:
1. #522.4 Staff Ethics Policy and recommend the policy remain as written
 2. #425 Open Enrollment Policy and recommend that no changes be made regarding not restricting regular or special education student applications.
 3. #881.4 Relations with Home Schooled Children and forwarded it for first reading changing 9-12 to K-12.
 4. #453.4 Dispensing of Medication will be looked at after the building changes are completed.
 5. #166 Board Member Use of Electronic Mail will continue to be discussed at the committee level with reference to use of phones in meetings.
 6. Other Series 200/300 policies are on hold until Staff Ethics policy work is completed.
 7. Items for future meetings include administrative ethics as it relates to staff ethics policy.
- G. The revenue committee met on January 13 and discussed:
1. The auditorium refresh project update. Sherry Pesko from Northwoods Players reported that they have raised \$35,000 of the total project already. A local business has offered \$50,000 with naming rites. Per Board Policy #940 this requires full board action. Recommendation is that the district share the cost 50/50 with Northwoods Players Fundraising efforts.
 2. Dan Virnig from Loggers United Booster Club attended the meeting and discussed the Logger Camp shed project and weight room upgrade and possible future projects. There are still monies available for academic groups from a donation made.
 3. Price Electric has offered to do the electrical services for the school forest building. A donation of \$30,000 was received for the high school greenhouse project.
- I. Facilities and transportation committee met on January 13.
1. Facility items included a quote for the elementary school roof portion that will be retained of \$224,090.00. The quote for updating the pneumatic controls for the retained portion is \$15,422.00. A lock is needed for the shed by the football bleachers. The sheds behind the school need to be organized and cleaned up by the groups using them. An update was given on the construction project.
 2. Transportation director was unable to attend.
 3. The aquatic director gave a quarterly report showing registration for community /family lessons was high this year with patrons coming from as far as Medford and Ashland. The pool is working with law enforcement on water safety. Discussed shortage of head lifeguards resulting in closing of the pool on Sunday. Discussed maintenance needs of grout in all three pools and tile repair in the locker rooms and pool deck and new lockers.
- J. Business services committee met on January 13 and discussed:
1. Construction issues being addressed and transition delays.
 2. Upgrade work including carpeting, ceiling tiles and paint to the high school block prior to middle school teachers transitioning in February.
 3. Auditorium refresh project was discussed at an earlier meeting and all were present.
 4. The need to set a public meeting to discuss ESSER-3 Funds.
 5. The need for a cell phone policy review for middle school level. Administrative team will be addressing this item.
 6. Reviewed the meeting agenda and reviewed bills.

- K. CESA #12 Board of Control met on December 21. Items included discussion on the future of the building. The appreciation breakfast for Board of Control members at WASB has been canceled. Paula will attend the delegate meeting virtually this year.
- L. Board Member Paula Houdek was elected to the WiRSA (Wisconsin Rural School Association) Board and attended the first meeting last week. She updated the Board on the WiRSA organization and the services offered to districts through their membership. The next meeting will be in the spring.

VI. Items for Discussion and Possible Action

- A. Motion (Krog/Halmstad) motion to continue with Return to Learn Plan A per administrative recommendation. Motion carried 7-0.
- B. President Pesko reviewed the Miron Owner report for this month listing items completed on site. The overhead garage doors have been installed. The Shaw Flooring representative will be present at the owners meeting tomorrow to discuss issues. The project is ahead of schedule and under budget.
- C. Motion (Baxter/Halmstad) to accept quotes for upgrading the 6-12 classrooms designated for middle school classes beginning in January 2022. Motion carried 6-1 (Fox).
- D. Motion (Krog/Houdek) to approve matching funds (50%) with Northwoods Players for the auditorium refresh project not to exceed \$125,000.00. Motion carried 7-0.
- E. Motion (Fox/Baxter) to accept a \$50,000.00 donation from Forward Bank for naming rights of the auditorium for a 15-year time period. Motion carried 6-0 (Pesko abstain)
- F. Motion (Houdek/Baxter) to make no changes to #522.4 Staff Ethics Policy (Handbook 2.1.7). Motion carried 7-0.
- G. Motion (Krog/Houdek) to accept the required annual Educational Options 2022 document as presented. Motion carried 7-0.
- H. Motion (Houdek/Baxter) to make no changes to #425 Open Enrollment Policy regarding not limiting spaces for applications by regular and special education students. Motion carried 7-0.
- I. Motion (Krog/Halmstad) to accept the 2022-2023 calendar as presented. Motion carried 7-0.
- J. A meeting was set for February 21 at 5:00 pm for a public discussion of the ESSER-3 Funds.
- K. The administrative team is beginning to look at public relations job description language. A recommendation will be brought to the February business services meeting and board meeting.

VII. Consent Items.

- A. Motion (Houdek/Krog) to approve minutes from December 20, 2021 as corrected. Motion carried 7-0.
- B. Motion (Baxter/Krog) to approve personnel report as presented. Motion carried 6-1 (Fox).
 - 1. Hiring Kasey Phillips as elementary teacher for virtual students, Brianna Schellin as Grade 1 teacher, Jessica Curler as Grade 2 teacher, and Hiring Briana Mahl as PES paraprofessional
 - 2. Accepted resignation from Don Paulus as paraprofessional at PES.
- C. Motion (Baxter/Halmstad) to approve bills from December 2021 (#349436-349573 and wires) for a total of \$517,197.18.

IX. The next regular board meeting will be held on February 21, 2022.

X. XIV. Motion (Baxter/Fox) to adjourn. Motion carried 7-0. Meeting adjourned at 7:19 p.m.

Respectfully submitted - Anne Baxter, Clerk

Board of Education

**Personnel Report - Amended
January 15, 2022 to February 18, 2022**

New Hires/Transfers

Name/Position	Status	Hiring Salary	Previous Salary	Effective Date
Brady Halmstad, LTE Custodian	LTE to help with moving and construction areas	\$15.00	N/A	1/17/22
Brady Bolz Elementary Teacher	Fully Licensed Teacher	Prorated to \$38,230.90	\$36,540.00	1/19/2022
Kaitlyn Ellingen 4K Paraprofessional	Replace Cassie Thums	\$13.75	\$13.75	3/31/22 or sooner
Kimberly Hirtreiter Paraprofessional PES	Replace Kaitlyn Ellingen	\$13.75	\$13.75	2/15/22

Recruitment

Position	Position Status	Location	Posting Date
Elementary Special Education Teacher	Replace Tara Strassburger	PES	6/4/21
Paraprofessional - Spanish Speaking	New Position	PES	1/24/22

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Cassie Thums	PES Paraprofessional	Resignation	3-31-2022 or sooner if able	5 months	PES
Vicki Lemke	Pupil Services Dir.	Retirement	6-30-2022	29	District
Colin Hoogland	6-12 Campus Principal	Retirement	6-30-2022	21	6-12
Katie Reinke	LTE PES Paraprofessional	Position Ended	2-7-2022	5 month	PES

Retirement Requests

Name	Position	Effective Date	Years of Service	Location
Paul Feuerer	High School Social Studies Teacher	6-1-2022	23	PHS
Bob Dural	High School Science Teacher	6-1-2022	30	PHS
Rod Dymesich	Middle School Science Teacher	6-1-2022	32	PhMS

FDT	OBJ	FUNC	PRJ	OBJ	2021-22 Revised Budget	2020-21 Revised Budget	January 2021-22 Monthly Activity	January 2020-21 Monthly Activity	2021-22 FYTD Activity	2021-22 FYTD %	2020-21 FYTD %
10E	---	11	----	UNDIFFERENTIATED CURRICULUM	1,778,037.00	1,849,896.81	155,158.10	179,233.40	968,619.39	54.48	50.46
10E	---	12	----	REGULAR CURRICULUM	2,034,725.88	2,007,216.87	134,598.76	228,290.43	1,013,244.00	49.80	53.24
10E	---	13	----	VOCATIONAL CURRICULUM	420,877.00	401,906.38	30,627.70	56,858.65	210,289.17	49.96	58.66
10E	---	14	----	PHYSICAL CURRICULUM	165,161.00	165,730.44	11,259.33	16,403.26	72,298.44	43.77	41.29
10E	---	16	----	CO-CURRICULAR ACTIVITIES	160,357.00	149,868.15	19,188.00	18,039.83	78,074.56	48.69	43.75
10E	---	17	----	OTHER SPECIAL NEEDS	7,942.00	11,417.00			5,570.00	70.13	33.02
10E	---	21	----	PUPIL SERVICES	288,616.27	287,975.16	23,558.70	29,683.84	158,415.17	54.89	50.42
10E	---	22	----	INSTRUCTIONAL STAFF SERVICES	319,683.27	417,913.29	31,175.97	21,260.06	155,116.08	48.52	56.73
10E	---	23	----	GENERAL ADMINISTRATION	277,555.00	288,910.00	20,697.64	24,257.35	161,002.20	58.01	53.89
10E	---	24	----	SCHOOL BUILDING ADMINISTRATION	617,803.59	732,000.39	41,681.14	51,860.57	366,970.82	59.40	43.92
10E	---	25	----	BUSINESS ADMINISTRATION	2,332,817.36	2,248,005.47	170,998.74	189,221.34	1,184,857.07	50.79	43.22
10E	---	26	----	CENTRAL SERVICES	47,002.96	32,640.00	2,560.55	2,827.67	20,713.17	44.07	56.09
10E	---	27	----	INSURANCE & JUDGMENTS	163,896.00	172,758.00	29,406.05	27,539.17	129,230.07	78.85	63.63
10E	---	28	----	DEBT SERVICES	22,127.00	51,011.00	1,793.53		14,348.24	64.84	24.61
10E	---	29	----	OTHER SUPPORT SERVICES	297,994.00	331,512.73	63,829.82	73,925.27	234,542.49	78.71	77.82
10E	---	41	----	TRANSFERS TO ANOTHER FUND	873,180.00	873,180.00					
10E	---	43	----	PURCHASED INSTRUCTIONAL SERV	590,795.00	534,868.00	11,894.10	8,552.25	50,773.24	8.59	7.61
10E	---	49	----	OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00			151.97	7.45	
Grand Expense Totals					10,400,610.33	10,558,849.69	748,428.13	927,953.09	4,824,216.08	46.38	44.00

Number of Accounts: 1570

Funds Available to the District as of January, 2022:

First National Bank (General Checking)	1,601,712.32
Local Gov't Investment Pool	70,399.44
First National Bank (Savings)	4,399.49
Total	1,676,511.25

***** End of report *****

Current Line of Credit Balance (\$1,000,000 max) **1,000,000**

Total Borrowed (through 01/31/22): **0.00**

FTDLOC SRC_FUNC	PRJ_LOC	SRC	2021-22 Revised Budget	2020-21 Revised Budget	January 2021-2 Monthly Activi	January 2020-2 Monthly Activi	2021-22 FYTD Activity	2020-21 FYTD Activity	2021-22 FYTD %	2020-21 FYTD %
10R--- 211 50000-	---	CURRENT YEAR PROPERTY TAX	3,840,476.00	4,048,196.00	838,959.18	1,673,689.44	838,959.18	1,673,689.44	21.85	41.34
10R--- 213 50000-	---	MOBILE HOME TAX	1,713.00	1,713.00			644.91	882.59	37.65	51.52
10R--- 249 50000-	---	TRANSPORTATION FEES		4,000.00			100.00	226.48		5.66
10R--- 264 50000-	---	SURPLUS NON-CAPITAL OBJECTS	2,000.00	2,000.00					0.50	
10R--- 271 50000-	---	ADMISSIONS			172.00					
10R--- 279 50000-	---	OTHER SCHOOL ACTIVITY INCOME		1,540.00			5,206.00			17.47
10R--- 280 50000-	---	INTEREST ON INVESTMENTS	12,000.00	8,700.00	2,089.00	2,393.04	8,469.10	7,869.41	42.45	90.45
10R--- 291 50000-	---	GIFTS, FUNDRAISING, CONTRIBS					5,094.40			
10R--- 292 50000-	---	STUDENT FEES	5,000.00	7,300.00	205.00	275.00	-5,960.00			
10R--- 293 50000-	---	RENTALS	10,000.00	46,157.00	311.15	900.00	5,533.00	5,785.68	110.66	78.07
10R--- 345 50000-	---	OPEN ENROLLMENT WI SCH. DIST.	345,848.00	335,471.00			634.99		6.35	12.53
10R--- 515 50000-	---	TRANSIT OF AIDS INTER. SOURCES				-881,321.09		1,583.29		
10R--- 517 50000-	---	TRANSIT OF FEDERAL AIDS	4,646.00	4,646.00						
10R--- 612 50000-	---	TRANSPORTATION AID	61,415.00	61,415.00	40,035.00	56,210.00	40,035.00	56,210.00	65.19	91.52
10R--- 613 50000-	---	LIBRARY AID	30,951.00	30,951.00						
10R--- 621 50000-	---	EQUALIZATION AID	3,701,480.00	3,465,914.00			1,480,592.00	1,364,460.00	40.00	39.37
10R--- 630 50000-	---	SPECIAL PROJECT GRANTS	110,230.00	117,905.00						
10R--- 650 50000-	---	SAGE AID	201,821.28	201,821.28			85,273.00	68,150.00	42.25	33.77
10R--- 660 50000-	---	STATE REVENUE THROUGH LOCAL	1,600.00	1,500.00						
10R--- 691 50000-	---	COMPUTER AID	15,202.00	15,592.00						
10R--- 694 50000-	---	Sparsity Aid					288,349.00			
10R--- 695 50000-	---	Per Pupil Aid	560,210.00	562,504.00						
10R--- 696 50000-	---	High Cost Transportation Aid	90,000.00	90,000.00						
10R--- 699 50000-	---	OTHER STATE REVENUE		43,469.00						
10R--- 730 50000-	---	SPECIAL PROJECT GRANTS	614,249.37	426,540.86				35,706.00		82.14
10R--- 751 50000-	---	ESEA TITLE IA	204,135.00	153,860.00			45,683.75		22.38	
10R--- 780 50000-	---	FED AID THRU STATE NOT DPI	70,000.00	60,000.00			100,717.19		143.88	
10R--- 861 50000-	---	EQUIPMENT SALES/LOSS					250.00			
10R--- 964 50000-	---	NON-CAPITAL INS SETTLMTS	30,000.00	25,000.00			2,450.00	47,221.54		188.89
10R--- 971 50000-	---	REFUNDS - PRIOR YR., E-RATE	30,000.00	30,000.00	1,047.00		10,663.19	31,029.99	35.54	103.43
10R--- 990 50000-	---	MISCELLANEOUS		101,811.00				111,053.82		109.08
10R--- 999 50000-	---	COPY FEES	50.00	100.00	64.59		64.59		129.18	
10-----	---	GENERAL FUND	9,913,026.65	9,848,106.14	882,882.92	852,146.39	2,912,769.30	3,409,836.34	29.38	34.62
Grand Revenue Totals			9,913,026.65	9,848,106.14	882,882.92	852,146.39	2,912,769.30	3,409,836.34	29.38	34.62

Number of Accounts: 47